



**LEE HALL CORRIDOR OVERLAY DISTRICT  
DESIGN REVIEW APPLICATION  
NEWPORT NEWS, VIRGINIA**

**OFFICE USE ONLY**

**APPLICATION STATUS**

Requires Site Plan Review \_\_\_\_\_

**FEE PAID**

Date \_\_\_\_\_

*Pre-submittal for Planning and Development*

Planning Review

Date Received \_\_\_\_\_

Applicant Contacted \_\_\_\_\_

*Initial submittal for Lee Hall Review Committee*

Application No. \_\_\_\_\_

Date Received \_\_\_\_\_

Date of Review \_\_\_\_\_

*Revised Submittal after Initial Review*

Date Received \_\_\_\_\_

Date of Review \_\_\_\_\_

Applicant Contacted \_\_\_\_\_

Recommendations to:

A. Engineering \_\_\_\_\_ B. Codes \_\_\_\_\_ C. Plans \_\_\_\_\_

Examiner \_\_\_\_\_

**❖ PART I. GENERAL INFORMATION**

1. Name of Project: \_\_\_\_\_

2. Location of Project: \_\_\_\_\_  
\_\_\_\_\_

3. Intended Use: \_\_\_\_\_  
\_\_\_\_\_

4. Total Floor Area: \_\_\_\_\_

5. Total Gross Land Area: \_\_\_\_\_

6. Legal Description of Property: \_\_\_\_\_

7. Request Reduced Setback? Yes/No

- From: \_\_\_\_\_ To: \_\_\_\_\_

8. Request Reduction in Landscape Buffer? Yes/No

- From: \_\_\_\_\_ To: \_\_\_\_\_

9. If You Answered Yes to #7 or #8 Please Justify Reduction Request:

\_\_\_\_\_  
\_\_\_\_\_

**❖ PART II. MATERIAL REQUIRED TO COMPLETE APPLICATION FOR FULL COMMITTEE REVIEW**

**FOR OFFICE USE ONLY**

Required for Some Applications:	Application	Complete	Not Required
1. Preliminary Site Development Plan	_____Yes	_____No	_____
2. Project Proposal Report	_____Yes	_____No	_____

**❖ PART III. APPLICANT OR CONTACT PERSON REPRESENTING APPLICANT**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

**APPLICATION MUST BE ACCOMPANIED BY A \$100 FEE.  
MAKE CHECKS PAYABLE TO: CITY OF NEWPORT NEWS**