



Department of Codes Compliance
2400 Washington Avenue
Newport News, VA 23607
757-933-2311/757-926-8311(fax)

DEMOLITION PERMIT REQUIREMENTS

Demolition of a building means removal of the structure and restoration of established grade in a manner which will prevent the accumulation of stormwater without diverting it to adjacent properties. The demolition process requires the disconnection of all utilities prior to the permit being issued.

General Requirements

- Contractors applying for a demolition permit must have a current state contractor's license with the appropriate Class and Classification. Registration with our Department is required. Payment of a local BPOL tax may also apply and can be verified by contacting the Commissioner of the Revenue @ 757-926-8752.
- Request service disconnection and/or inspection for:
 - A. Electric- from Dominion Virginia Power @ 1-888-667-3000
 - B. Gas- from Virginia Natural Gas @ 1-866-229-3578
 - C. Water- from Waterworks @ 757-926-1000
- A sewer cap off and cleanout verification inspection is required. Contact the Plumbing Section @ 757-926-8865 to schedule the inspection. If a sewer cleanout at the street does not exist a plumbing permit is required prior to installation. The Plumbing Permit application may be filed by a licensed Plumbing or H/H contractor.
- For commercial demolitions or projects involving more than 2,500 square feet of land disturbance, a Right-of Way and/or Land Disturbance permit(s) may be required. Contact the Development Services Division of the Planning Department @ 757-933-2311.
- Commercial buildings require a fire inspection. Contact the Newport News Fire Department @ 757-247-8873.
- A building permit application is required for each building. Include an asbestos certification form for all buildings constructed prior to January 1, 1985 and service disconnection letters.
- Review by the Environmental Services Division of the Department of Engineering is required if the property is located in a Resource Management Area (RMA) or Resource Protection Area (RPA). A plat or map may be necessary for this review.

Fees

- The demolition permit fee shall be forty dollars and eighty cents (\$40.80) for a building not exceeding two hundred fifty (250) square feet and one hundred and two dollars (\$102.00) for all others. Storage/utility buildings with floor areas not exceeding two hundred fifty-six (256) square feet require no demolition permit. The fee for the plumbing permit required for installation of a cleanout shall be fifty-six dollars and ten cents (\$56.10).