What is the Planning Commission?
The Planning Commission is a group of nine Newport News citizens that are appointed by City Council to serve as an advisory body on land use planning issues and the comprehensive plan. Commissioners may serve up to two consecutive four year terms. The Commission reviews each application, holds a public hearing and either recommends to City Council or the Board of Zoning Appeals approval or denial of the case. The City Council or the Board of Zoning Appeals makes the final decision on the case.

What’s the Recommendation Based on?
Each case that comes before the Planning Commission is considered based on its own unique issues. However, there are three issues that are standard for every case:
- Is the use in accordance with the comprehensive plan?
- Is it compatible with the current surrounding uses?
- What impact will the use have on the City’s roads, schools, public facilities and services?

How are Citizens Notified about Cases?
The cases are advertised in the Daily Press 15 and 8 days prior to the meeting. The agenda is posted to the Planning Department’s website on the Friday before the meeting.

Can I Speak at the Meeting?
All interested citizens will have the opportunity to speak following the City’s presentation and the applicant’s remarks, by filling out a speaker card at the meeting. Time may be limited based on the number of citizens that wish to speak.

Are Petitions Accepted?
A petition may be submitted to the Planning Commission and will become part of the public record during the meeting. While this is a good way for a large group to express their opinion, citizens are still encouraged to attend the public meeting.

How Do I Get Specific Information on a Case?
Information about cases can be obtained by contacting the Planning Department.

When and Where Does the Commission Meet?
The Planning Commission meets the 1st and 3rd Wednesday of every month at 2pm in the City Council Chambers at 2400 Washington Avenue.

What if I Can’t Attend the Meeting?
If you cannot attend the public hearing there are other ways to make your views known:
- Contact the Planning Commissioners
- Write, call or e-mail your comments to the Planning Department.

Are the Meetings Televised?
The meeting can be viewed the Thursday following the meeting at 7:30pm, and again on Friday at 7:30am, on cable channel 48 and Fios channel 19.

Mission
The Department of Planning’s Mission is to analyze, prioritize and plan for the balanced and sustainable use of the City’s land and other resources to enhance the quality of life for current and future generations.