

Filing Deadline **SEPTEMBER 1, 2023**
No Extensions

**CITY OF NEWPORT NEWS
BOARD OF REVIEW OF REAL ESTATE ASSESSMENTS**

Application for Appeal of a 2023-2024 Real Property Assessment

**Residential Property Appeal Only
(Less than four (4) units)**

Property Owner _____ Account # _____
Owner's Address _____
Property Address _____

COMPLETE SECTIONS A and B

SECTION A - REQUEST FOR REDUCTION OF ASSESSMENT		
Current Assessment: Land \$ _____	Improvement \$ _____	Total \$ _____
I request the assessment on this property be reduced as follows:		
Land from \$ _____	to \$ _____	Decrease \$ _____
Improvement from \$ _____	to \$ _____	Decrease \$ _____
Total from \$ _____	to \$ _____	Decrease \$ _____

SECTION B - SIGNATURE OF OWNER OR AGENT

Name of Owner _____ Telephone # _____

Name of Agent (if applicable) _____ Telephone # _____

Mailing Address _____

E-mail Address _____

Required: Initial both of the following statements:

____ I hereby acknowledge that I received and reviewed a copy of the procedures of the Board as attached to this application.

____ I hereby affirm that the information on this application and on all supporting documents attached hereto or otherwise submitted to the Board for consideration are true and correct to the best of my knowledge.

Given under my hand this _____ day of _____, 20____

Signature of Owner or Agent _____

Print Name _____

If an agent will represent the owner at the hearing, a notarized letter of authorization bearing the original signature of the owner must accompany the application. If the application is not signed or if the proper authorization is not attached, a hearing will be denied unless the deficiency is resolved on or before the deadline. An amended application may not be submitted after the deadline.

Submit this application and accompanying documents to:

Board of Review of Real Estate Assessments
C/o Commissioner of the Revenue
12912 Jefferson Avenue
Newport News VA 23608
Phone (757) 886-7671 extension 305

The application and documents may also be delivered in person to the Board's Administrative Assistant in the Office of the Commissioner of the Revenue, Satellite location, 12912 Jefferson Avenue. Information regarding account numbers and assessments on the comparable properties selected by the applicant may be obtained by calling the City Assessor's Office at (757) 926-1926 or by accessing the City Assessor's website at www.nnva.gov/assessor/resources/reis.