



## COVID-19 Mandatory Vaccine Reporting Requirements Religious Exemption Request Form

The City of Newport News COVID-19 Mandatory Vaccine Reporting Requirements Policy requires all City employees to either disclose or decline to disclose their vaccination status, be fully vaccinated by September 30, 2021, or submit to weekly COVID-19 testing unless granted a medical or religious exemption. To request a religious exemption, individuals must upload a complete and notarized form to the Department of Human Resources Vaccination Documentation Portal no later than September 1, 2021.

Individuals granted a religious exemption may be subject to conditions or restrictions related to their job or responsibilities, facility access, and/or safety requirements (e.g., masking, testing).

Requests for religious exemptions will be reviewed based on the information provided below. The City may require the submission of additional documentation or may need to obtain additional information concerning the identified religious belief, practice or observance from a religious leader or scholar.

Please identify the religious belief, practice or observance and explain why it precludes you from receiving the COVID-19 vaccination:

Your notarized signature below indicates acceptance of the above-referenced terms and conditions of a religious exemption.

### **NOTARY ACKNOWLEDGEMENT:**

Employee's Name (print): \_\_\_\_\_

Employee's Signature: \_\_\_\_\_ Employee ID # \_\_\_\_\_

**STATE OF VIRGINIA**

**COUNTY OF** \_\_\_\_\_

***The foregoing instrument was acknowledged before me this \_\_\_\_\_ (date) by  
\_\_\_\_\_ (name of person acknowledged).***

**(AFFIX SEAL)**

\_\_\_\_\_  
**Notary Public**

**My Commission Expires:** \_\_\_\_\_