



NEWPORT NEWS, VA
CITY OF OPPORTUNITY

JOB DESCRIPTION
LANDSCAPE SPECIALIST
(GOLF COURSE)
PARKS, RECREATION AND TOURISM

Human Resources Department
700 Town Center Drive, Suite 200
Newport News, VA 23606
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GENERAL STATEMENT OF RESPONSIBILITIES

Under general supervision, this position is responsible for overseeing, coordinating, inspecting, and monitoring landscape projects to include landscaping and pesticide & herbicide activities performed on golf course grounds and surrounding properties. Reports to the Golf Course Superintendent.

ESSENTIAL JOB FUNCTIONS

Coordinates and performs landscaping work on golf course properties such as determining requirements, feasibility of plant types and design, amount of materials needed and providing cost estimates; plants flowers and mulches beds; directs others as appropriate.

Inspects the greens and landscaped areas for damage or disease and recommends solutions as appropriate; checks the course for proper drainage and makes modifications as needed. Sprays the greens with fungicides or insecticides; determines appropriate pesticide based on disease to be treated; follows safety precautions when spraying.

Maintains logs and reports as required to include project status updates, cost estimates, and landscape or drainage plans.

Performs other duties as assigned.

PERFORMANCE STANDARD

Employees at all levels are expected to effectively work together to meet the needs of the community and the organization through work behaviors demonstrating the City's Values. Employees are also expected to lead by example and demonstrate the highest level of ethics.

REQUIRED KNOWLEDGE

- Landscape Maintenance - Comprehensive knowledge of the practices and techniques, tools, methods, practices, procedures and materials related to grounds maintenance, landscaping, and vegetation control. Through knowledge of common plants and materials, planting techniques, and weed control chemicals, materials, and techniques.
- Equipment Operation - Thorough knowledge of the proper procedures for operating, inspecting and maintaining assigned equipment.
- Safety - Knowledge of occupational hazards, safety precautions, and safety regulations related to equipment operation, hazardous materials, and other work related precautions.

REQUIRED SKILLS

- Interpersonal Relationships/Customer Service - Develops and maintains cooperative and professional relationships with employees, representatives from other departments and organizations, and the public.
- Judgement/Decision Making -Uses logic and reasoning to understand, analyze, and evaluate situations and exercise good judgment to make appropriate decisions.
- Time Management - Plans and organizes daily work routine. Establishes priorities for the completion of work in accordance with sound time-management methodology.

REQUIRED ABILITIES

- Manual Labor - Ability to perform heavy manual labor for long periods of time, and in all types of weather conditions.
- Communication - Ability to communicate ideas effectively. Ability to listen and understand directions, information and ideas presented verbally and in writing.

EDUCATION AND EXPERIENCE

Requires an Associate's Degree in horticulture, turf grass management, or a related field and 3-5 years of closely related experience, or an equivalent combination of education and experience.

ADDITIONAL REQUIREMENTS

Acceptable general background check to include a sex offender registry check and a valid driver's license with an acceptable driving record.

Must be a Virginia Pesticide Registered Technician.

PHYSICAL REQUIREMENTS

- Tasks require the regular and, at times, sustained performance of moderately physically demanding work.
- Some combination of climbing and balancing to include climbing ladders, stooping, kneeling, crouching, and crawling.
- May involve the lifting, carrying, pushing, and/or pulling of moderately heavy objects and materials (20-50 pounds).

SENSORY REQUIREMENT

- Some tasks require the ability to perceive and discriminate colors or shades of colors, sounds, depth, texture, and visual cues or signals.
- Some tasks require the ability to communicate orally.

ENVIRONMENTAL EXPOSURES

Performance of essential functions may require exposure to adverse environmental conditions, such as dust, pollen, humidity, temperature and weather extremes, toxic agents, machinery, animal/wildlife attacks, water hazards, or rude/irate customers.