



NEWPORT NEWS, VA
CITY OF OPPORTUNITY

JOB DESCRIPTION
GOLF COURSE TECHNICIAN
(GOLF COURSE)

PARKS, RECREATION AND TOURISM Human Resources Department
700 Town Center Drive, Suite 200
Newport News, VA 23606
Phone: (757) 926-1800
Fax: (757) 926-1825

GENERAL STATEMENT OF RESPONSIBILITIES

Under general supervision, this position performs a variety of activities associated with the care, maintenance and beautification of the Deer Run Golf Course. Reports to a Crew Supervisor B.

There are two (2) levels of Golf Course Technician distinguished by the level of work performed and the qualifications of the employee.

ESSENTIAL JOB FUNCTIONS

Performs a variety of grounds maintenance activities such as mowing, weeding, edging, raking, watering, and mulching on the Deer Run Golf Course; rakes sand traps, patches holes, cleans grounds to include removing trash and debris; clears wooded areas, trails and ditches.

Operates equipment to include green, fairway, tee, and rough mowers as well as aerators. Ensures the safety of City equipment, private property, and individuals by following proper safety procedures; performs routine checks and preventive maintenance on equipment; identifies and reports equipment malfunctions; cleans equipment as needed.

Performs other duties as assigned.

PERFORMANCE STANDARD

Employees at all levels are expected to effectively work together to meet the needs of the community and the organization through work behaviors demonstrating the City's Values. Employees are also expected to lead by example and demonstrate the highest level of ethics.

REQUIRED KNOWLEDGE

- Grounds Maintenance - Knowledge of the techniques, tools, methods, practices, procedures and materials related to grounds maintenance, landscaping, and vegetation control.
- Equipment Operation - Knowledge of the proper procedures for operating, inspecting and maintaining assigned equipment.
- Safety - Knowledge of occupational hazards, safety precautions, and safety regulations related to equipment operation, hazardous materials, traffic patterns and conditions, and other work related precautions.

REQUIRED SKILLS

- Interpersonal Relationships/Customer Service - Develops and maintains cooperative and professional relationships with employees, representatives from other departments and organizations, and the public.
- Time Management - Plans and organize daily work routine. Establishes priorities for the completion of work in accordance with sound time-management methodology.

REQUIRED ABILITIES

- Communication - Ability to communicate ideas and proposals effectively so others will understand. Ability to listen and understand information and ideas presented verbally or in writing.
- Mathematics - Ability to perform basic arithmetic applications.

EDUCATION AND EXPERIENCE

Golf Course Technician I - Requires 1 year of golf course maintenance experience, or an equivalent combination of education and experience.

Golf Course Technician II - Requires 2 years of golf course maintenance experience, or an equivalent combination of education and experience.

ADDITIONAL REQUIREMENTS

Acceptable general background check to include a local and state criminal history check, sex offender registry check and a valid driver's license with an acceptable driving record.

This position requires pre-employment medical examination.

PHYSICAL REQUIREMENTS

- Tasks require the regular and, at times, sustained performance of moderately physically demanding work.
- Some combination of climbing and balancing to include climbing ladders, stooping, kneeling, crouching, and crawling.
- May involve the lifting, carrying, pushing, and/or pulling of moderately heavy objects and materials (20-50 pounds).

SENSORY REQUIREMENT

- Some tasks require the ability to perceive and discriminate colors or shades of colors, sounds, depth, texture, and visual cues or signals.
- Some tasks require the ability to communicate orally.

ENVIRONMENTAL EXPOSURES

Performance of essential functions may require exposure to adverse environmental conditions, such as dust, pollen, humidity, temperature and weather extremes, toxic agents, machinery, animal/wildlife attacks, water hazards, or rude/irate customers.