



NEWPORT NEWS, VA  
CITY OF OPPORTUNITY

JOB DESCRIPTION  
**EQUIPMENT OPERATOR A**  
(PARKS DIVISION - MAINTENANCE & LANDSCAPING)

PARKS, RECREATION AND TOURISM Human Resources Department  
700 Town Center Drive, Suite 200  
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## GENERAL STATEMENT OF RESPONSIBILITIES

Under general supervision, this position is responsible for operating a variety of motorized equipment in support of landscaping, hardscaping, and athletic field maintenance throughout all City athletic fields. Reports to a Crew Supervisor B.

## ESSENTIAL JOB FUNCTIONS

Operates equipment such as turf mowing equipment, tractors with attached mowers, riding and push mowers, hydroseeder, dump trucks, pickup trucks, and backhoes to complete assigned projects such as mowing operations, debris removal or small construction work. Performs a variety of heavy manual labor such as cutting and clearing vegetation and debris, landscaping, tree trimming, and clearing debris.

Ensures the safety of City equipment, private property, and others by following proper safety procedures, watching for overhead utility lines, and checking for traffic and underground utilities.

Performs routine checks and preventive maintenance on equipment; identifies and reports equipment malfunctions; cleans equipment as needed.

Performs other duties as assigned.

## PERFORMANCE STANDARD

Employees at all levels are expected to effectively work together to meet the needs of the community and the organization through work behaviors demonstrating the City's Values. Employees are also expected to lead by example and demonstrate the highest level of ethics.

## REQUIRED KNOWLEDGE

- Equipment Operation - Knowledge of the proper procedures for operating, inspecting and maintaining assigned equipment.
- Safety - Knowledge of occupational hazards, safety precautions, and safety regulations related to equipment operation and general construction work. Knowledge of traffic laws and regulations governing the operation of equipment.

## REQUIRED SKILLS

- Interpersonal Relationships/Customer Service - Develops and maintains cooperative and professional relationships with employees, inmates, representatives from other departments and organizations, and the public.

- Judgement/Decision Making -Uses logic and reasoning to understand, analyze, and evaluate situations and exercise good judgment to make appropriate decisions.

## **REQUIRED ABILITIES**

- Communication - Ability to listen and understand directions, information and ideas presented verbally and in writing. Ability to handle a variety of customer service issues with tact and diplomacy in a confidential manner.
- Time Management - Plans and organizes daily work routine. Estimates expected time of completion of elements of work and establishes a personal schedule accordingly. Implements work activities in accordance with priorities and estimated schedules.

## **EDUCATION AND EXPERIENCE**

Requires 1 year of work experience in the operation of Class I equipment.

Graduation from a recognized motor equipment operator apprenticeship program may substitute for up to one year of experience.

## **ADDITIONAL REQUIREMENTS**

An acceptable background investigation to include a sex offender registry check and driver's license with acceptable driving record.

Must obtain a Commercial Driver's License (CDL) permit prior to employment and complete the practical portion of the CDL test within 60 days of employment.

This position requires pre-employment medical evaluation and substance abuse testing and is subject to random alcohol and controlled substance testing.

## **PHYSICAL REQUIREMENTS**

- Tasks require the regular and, at times, sustained performance of moderately physically demanding work.
- Some combination of climbing and balancing to include climbing ladders, stooping, kneeling, crouching, and crawling.
- May involve the lifting, carrying, pushing, and/or pulling of moderately heavy objects and materials (20-50 pounds).

## **SENSORY REQUIREMENTS**

- Some tasks require the ability to perceive and discriminate sounds, depth, texture, and visual cues or signals.
- Some tasks require the ability to communicate orally.

## ENVIRONMENTAL EXPOSURES

Performance of essential functions may require exposure to adverse environmental conditions, such as dirt, dust, pollen, odors, wetness, humidity, weather, fumes, temperature and noise extremes, hazardous materials, machinery, vibrations, traffic hazards, toxic agents, animals/wildlife, water hazards, disease, or pathogenic substances.