



Contractor Licensing Exemption Statement

Permit/Application # _____

Prior to issuing a permit to construct, remove or alter any structure Section 108.4 of the Virginia Uniform Statewide Building Code (USBC) requires the applicant to either:

1. provide proof that he is duly licensed or certified under the terms of Chapter 11 of Title 54.1 of the Code of Virginia to manage, superintend or carry out the proposed work, **or**,
2. file a written statement that he is not subject to such licensure or certification.

Some exemptions from contractor licensing are listed below. Please indicate the applicable exemption by checking the corresponding box.

<input type="checkbox"/> The work does not involve a regulated trade AND the value of work (materials and labor combined) does not exceed \$1,000.00.
<input type="checkbox"/> The work consists of the repair and/or improvement to an existing dwelling which is my primary residence.
<input type="checkbox"/> I am the owner of the property and the structure will be used as my primary residence when completed. I have not constructed a primary residence in Virginia during the last 24 months.
<input type="checkbox"/> The work consists of the repair of and/or improvement to an existing commercial, retail, industrial or manufacturing facility owned by me and is occupied by me for my own use.
<input type="checkbox"/> The work consists of repairs and/or improvements to one or more existing residential dwelling units owned by me and subject to the Virginia Residential Landlord and Tenant Act (§ 55-248.2 et seq).
<input type="checkbox"/> I have no financial interest in the property or the structures for which the permit is sought and will not benefit in any way should the property or structures be sold. I am not being paid nor am I receiving anything of value in association with the work involved in this project including discounts in rent or forgiveness of any present or future debt.
<input type="checkbox"/> Other: _____ _____ _____

Applicant Name: _____ Date: _____

Signature: _____