

VIRGINIA: IN THE CIRCUIT COURT FOR THE CITY OF NEWPORT NEWS

\_\_\_\_\_  
Plaintiff

v.

Case No. \_\_\_\_\_

\_\_\_\_\_  
Defendant

**PRAECIPE**

I certify that the above styled matter is matured and ready for trial on its merits and request the Clerk to set it on the docket for trial with ( ) or without ( ) a jury.

Respectfully submitted:

\_\_\_\_\_  
Signature of requesting party/counsel

\_\_\_\_\_  
Printed Name of requesting party/counsel

\_\_\_\_\_  
Mailing Address

\_\_\_\_\_  
City/State/Zip

\_\_\_\_\_  
Telephone number

**CERTIFICATE**

I hereby certify that on the \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, a true copy of the foregoing Praecipe was mailed or hand delivered to all counsel of record herein pursuant to Rule 1:12 of the Rules of the Supreme Court of Virginia, and served a true copy upon parties not represented by counsel, if any.

\_\_\_\_\_  
Signature of requesting party/counsel