



PLOT#

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**2021 Community Garden Application and Agreement - Yorktown Road Site**

Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip code \_\_\_\_\_

Telephone Number ( ) \_\_\_\_\_ Cell ( ) \_\_\_\_\_

Email Address \_\_\_\_\_

Others authorized to work my garden:

Name	Address (if different)

*I have read and understand the rules as stated and agree to abide by them. I understand that, if my plot becomes unkempt, I will be given a one week's notice to clean it up. I also understand that, if I fail to clean it up by that time it may be reassigned or tilled in. I also agree that, if I must abandon my plot for any reason, I will notify the Department of Parks, Recreation and Tourism (757-886-7912).*

\_\_\_\_\_  
Applicants Signature

\_\_\_\_\_  
Date

For Office Use Only

Application Received \_\_\_\_\_

Issue Date \_\_\_\_\_

Plot Number \_\_\_\_\_

Issued/ Assigned By \_\_\_\_\_

Fee Paid \_\_\_\_\_

Receipt # \_\_\_\_\_

## Community Garden Rules

1. Garden plots are rented to Newport News residents only. Proof of residency required. Use of the garden for commercial purposes is prohibited.
2. There is a \$30.00 fee to rent a plot for the season. Gardeners must provide their own tools.
3. Plots are limited to one per family unit or address. Plot size is approximately 18' X 40' and plots are assigned on a first-come, first-served basis.
4. The City is not responsible for personal property left onsite.
5. Once open for the season, gardeners must begin working their plot within 21 days of registering. Plots that have not been cleaned and prepared for gardening may be assigned to another applicant without further notice.
6. The garden is open dawn to dusk, seven days a week.
7. Please keep pathways free of debris and equipment.
8. Garden gates should remain closed and locked at all times.
9. Newspaper is not allowed as a mulching agent/weed barrier.
10. **Bamboo is not recommended for use in the Community Garden.** Because bamboo is a highly invasive plant species it cannot be disposed of in our local landfill. If you choose to use bamboo, then you are responsible for removing the bamboo off site at the end of the garden season. Bamboo cannot be left onsite. If you fail to comply, you may forfeit your ability to have a garden plot in the future.
11. Family members are welcome to the garden site. Please supervise young children so they don't disturb other plots. Walking across other plots is prohibited without permission of the plot's gardener.
12. Pets are not allowed in the Community Garden.
13. **Weeds and weedy vines must be removed promptly.** Gardeners are asked to avoid planting spreading plants (sunflower, tomato, etc.) near the lanes or adjacent plots to avoid infringing on the walkway and on your neighbor's growing space.
14. **There is no garbage service at the Community Garden.** All trash that is not organic and biodegradable must be removed from the site by the gardener (e.g. bags, seed packets, etc.).
15. Gardeners must not practice any horticultural technique such as fertilizing, watering, using pesticides, etc., that will in any way affect adjacent plots. Application should not occur on windy days. **The application of any herbicides is strictly forbidden.**
16. Although the gardens are not specified as "organic gardens", we encourage gardeners to consider alternatives to the use of chemical pesticides. Gardeners are strongly

encouraged to cover their plot(s) with mulch as an excellent method of weed control. If you're unfamiliar with mulching techniques, contact the Community Garden Coordinator (see below).

17. Gardeners should not plant tall crops where they will shade neighboring plots.
18. Individual fencing of plots is allowed. Please keep structures less than 3 feet tall and neat in appearance. Gardeners may not store excess lumber, mesh fencing, bamboo or other materials, not needed for gardening, at their plots for aesthetic and safety reasons. All fences should be removed by November 30<sup>th</sup>.
19. The gardens must be cleaned for winter no later than November 30<sup>th</sup>. This involves removing dead plants, stakes, temporary fences, jugs, personal property, trash, etc. Please keep the community gardens looking tidy throughout the year, and pick up common areas, to prevent complaints about the program.
20. Gardeners who are unable to attend their plots, will be absent for more than 7 days or have asked a friend to care for their garden should notify the Community Garden Coordinator as soon as possible (contact information is below).
21. If garden plots are not maintained a notice will be sent to the gardener. The city reserves the right to till or mow and reassign the plot if corrective action is not taken within the time specified in the notice.
22. Crops should be harvested when they are mature. Plot holders may not harvest crops from plots other than the one they are assigned.
23. Plots may not be transferred without permission of the Community Garden Coordinator (see contact information below).
24. Use of power garden equipment (tillers, etc.) is allowed, but is restricted to the hours of 8:00 a.m. until 8:00 p.m.
25. The use of poisons, firearms, lethal traps or similar dangerous methods to control pests in the garden is strictly prohibited.
26. Sale of garden products on-site is prohibited.
27. No amplified music, radios or other sound devices please.
28. Attaching garden hoses to the water spigots is prohibited.

**The penalty for failing to comply with the Newport News Community Garden Rules may be immediate cancellation of your privilege to use the Community Garden.**

For assistance or to report a problem or concerns please call 888-3333 or 886-7912.

Contact Community Garden Coordinator at the above numbers or through:

13560 Jefferson Avenue

Newport News, Virginia 23603

e-mail: [communitygarden@nnva.gov](mailto:communitygarden@nnva.gov)

Fax: (757) 886-7981