# City of Newport News

DEPARTMENT OF CODES COMPLIANCE
2400 Washington Avenue, Newport News, Va 23607
Phone (757) 933-2311 Fax (757) 926-8311
*Wesbite:* http://www.nnva.gov/codes
***Email:*** codesclerical@nnva.gov

# Application and Permit for PORTABLE SIGN

Property Address: _____

Tax Identification Number: _____

**Property Owner's** Name (s): _____

Address: _____ Phone: _____

**Agent for Owner's** Name (s): _____

Address: _____ Phone: _____

**Name of Business**: _____

**Business Owner's** Name (s): _____

Address: _____ Phone: _____

**Installer's** Name (s): _____

Address: _____ Phone: _____

Application Date: _____ Display Time Period: _____
(60 days maximum)

Initial Display Date: _____ Final Display Date: _____

Is sign to be electrically illuminated: ☐ Yes ☐ No

**I certify that I have read the City of Newport News Building Regulations governing the use of portable signs and that placement of this sign will not violate those regulations.**

| | | | |
|---|---|---|---|
| Signature of property owner/agent | Date | Signature of Business Owner | Date |
| Signature of Installer | Date | Approved By | Date |