

City of Newport News Electoral Board
Virtual Meeting
Minutes
March 2, 2021
9:00 a.m.

Attending:

Jonell McFadden, chair, Wendell Barbour, vice chair, Deloris Thomas, secretary, Vicki Lewis, director of elections, Lisa Dunn, deputy registrar, Lynn Spratley, city attorney's office.

Call to Order

I, Jonell McFadden, Chairman of the Newport News Electoral Board, hereby call to order the March 2, 2021 meeting of the Newport News Electoral Board. Due to Covid-19 Pandemic and the resulting State of Emergency declared by the Governor of Virginia, this Electoral Board meeting is being held electronically via Microsoft Teams. A quorum is present to conduct the business of the Electoral Board.

Agenda Approval

Ms. McFadden made the motion to accept the agenda as presented. Motion seconded by Mr. Barbour. Motion carried. (Y-3)

Approval of February 2, 2021 Minutes

Ms. McFadden approved the minutes as distributed. Mr. Barbour seconded the motion. Motion carried. (Y-3)

Updates from Registrar

Minimum Security Standards Checklist

Ms. Lewis informed the Board that we have met the Technology Advisory dates and are in compliance with the deadlines. Jamie Mountjoy, city IT Department, provided an updated checklist and the POA has been loaded into Integra. There are some line items that we have not met to date. Checklist Packets will be sent to the Board for review by March 31. The checklist item for March 1 has been met. Mr. Barbour motioned that a note be sent to Ms. Mountjoy and/or her supervisor to express our appreciation for her work in completing the standards for Newport News. Ms. Thomas seconded the motion. Motion carried. (Y-3)

New Business

Physical Voting Security Plan is due May 3, 2021.

Mr. Barbour asked that the current plan be included in the packet that will be mailed to us along with the list of things that are currently in the new warehouse facility that can be used.

Packets with the Security checklist, plan of action milestones, and the Voter Registration Supporting Technologies Security Plan will be mailed to the Board today.

Location of Wellesley Precinct

Ms. Thomas has made contact with the Mariners Museum to explore the possibility of relocating Wellesley to that site. We will need to have a site identified 60 days before the June primary. The new location will need approval by the City Council so this must be done by March 16 or no later than the April 6 Council Meeting.

If a space cannot be identified we may need an emergency request to use Knights of Columbus for the June Primary.

Currently there are 1500 plus annual absentee application requests. These people will automatically be mailed an application.

June Primary, June 8, 2021

Republicans will have an in person convention in Lynchburg for statewide offices. Currently the 93rd District may have a dual primary. This will need clarification. Constitutional officers will be doing the primary.

Follow up on School Renaming

Ms. McFadden informed the Board that the School Board has decided that the first four schools will be renamed by May. Precinct names that will affect elections are Nelson, Lee Hall and Epes. Additional information may be available after the March 9th meeting of the School Board.

Next Electoral Board Meeting will be held April 6, 2021 at 9 a.m. in the Registrar's Office.

Ms. McFadden moved and Mr. Barbour seconded the motion that the meeting adjourn. Motion carried. (Y-3).

Meeting adjourned 9:35 a.m.

Submitted by
Deloris Jones Thomas, Secretary