

The Newport News Electoral Board of the City of Newport News met April 2, 2019 at the office of the General Registrar, 2400 Washington Ave, Newport News, Virginia, at 9:00 am.

Those present were: Jonell McFadden, Chair, Wendell Barbour, Vice-Chairman, Deloris Thomas, Secretary, Vicki Lewis, General Registrar; Leslie Whitney, Deputy

Call to Order

Ms. McFadden called the meeting to order.

Agenda Approval: Mr. Barbour moved to accept the agenda as submitted. Mrs. Thomas seconded the motion.

Recognition of Guests: No guests were present

Minutes: A formatting issue was found in the minutes. Mr. Barbour made a motion to accept the minutes as corrected. Mrs. Thomas seconded the motion. The minutes were signed by the Secretary.

Technology: Mrs. Lewis informed the Board that the November 2018 election had been copied to thumb drives and taken to Gary Anderson, Circuit Court Clerk. The thumb drives will remain at the Clerk's office for 22 months.

Election Official appointments: Calls were made to all Election Officials that had not turned in their oath and response forms for 2019. A chief for Lee Hall precinct is needed. Greenwood precinct is in need of additional workers.

Election Officials receive several mailings prior to an Election. They receive a notice that they have been selected to work and a meeting notice. The Board would like to add email addresses to their record or a preferred contact method, (email, text, or phone). The staff and Board will work on obtaining this information from all Officials.

The new Election Official brochure was reviewed by the Board and finalized for printing. The brochure will be placed in public facilities and Ms. McFadden will contact the Communications Office to add it to the public access channels with the City.

Precinct Business: Deputy Whitney will contact Public works to see if ramps can be made for Washington and Lee Hall precincts.

City Elections: Newport News will not have a June primary. The Board will still seek moving May elections to November, by contacting City Council members. They will be working on a cost analysis and a survey of surrounding localities.

Virginia Electoral Board Conference: All Board members attended the conference, March 8-10, 2019. The Board discussed some of the key points of the conference to include the title change for the General Registrar to Director of Elections. Mr. Barbour made the motion to approve a title change for Mrs. Lewis from General Registrar to Director of Elections effective immediately. Mrs. Thomas seconded the motion. The motion carried 3-0. The Board would like to schedule an appointment with Homeland Security to come to the office and review our systems and office procedures.

Correspondence:

- Department of Elections Redistricting Requirements
- Department of Elections Ballot Proofing Guidelines for June Primaries

Discussion/ Announcements: Mrs. Lewis reviewed all of the redistricting changes she had made according to the Department of Elections. We will now have a portion of the 92nd House of Delegate district included in Newport News. Due to an incorrect boundary line, Warwick, Newmarket and Saunders will now be split precincts.

Vicki Lewis, Leslie Whitney, and Lisa Dunn will attend the Department of Elections 2019 Election Security Table Top Exercise.

The seminar is April 17, 2019 at the Doubletree, Richmond VA.

On April 30, 2019, the Jonell McFadden, Deloris Thomas, Vicki Lewis and Leslie Whitney will attend the Department of Elections Disabilities Expo in Henrico.

Next Meeting: The next regular meeting will be May 7, 2019, at 9 am in the Office of the Registrar.

Adjourn: There being no further business; the Chairman adjourned the meeting.



Deloris Jones Thomas, Secretary