

**AGENDA**  
**North End Huntington Heights**  
**Architectural Review Board**  
**Thursday, November 7, 2019**  
**6:00 P.M.**  
**2400 Washington Avenue, Tenth Floor**  
**City Council Conference Room**

I. Call to Order: Chairman Phil Shook called the meeting at 6:00 PM.

In attendance:

Board members: Chairman Phil Shook, Vice-Chair Gardner Snead, Mary Kayaselcuk, and Steve Groce

Planning Department staff: Carolyn Poissant

II. Approval of October Meeting Minutes (Action Item)

No changes. Motion by M. Kayaselcuk, second by G. Snead. Approved 4 -0.

III. New Business (Action Items)

A. COANE-2019-0009 – 5101 Huntington Avenue  
Owner: The Newport News Green Foundation  
100 Minton Drive, NN 23606

Discussion:

Planner Carolyn Poissant explained the function of the Green Foundation and introduced the case.

Chairman Phil Shook gave some additional history about the property as a former parking lot for the hospital.

Ms. Poissant presented the details of proposal. She indicated that the guidelines have a 42" ht. limitation in the front yard on corner lots and that the typical styles are wrought iron or picket fences in front yards and wood fences in side and rear yards. She explained that this type of fence does not meet the criteria for an administrative review and provided the criteria for board review per the guidelines. She noted the technical aspects of the setbacks and that Code Compliance would make the exact determination with the fence permit application.

Ms. Poissant said this was a "grey area" for not meeting the guidelines and that it is an important site as the entry point to the historic district at the south end. She suggested that there might be an opportunity to work with the Green Foundation to include signage for the district, in the same style as the monument sign at the north end.

Green Foundation Property Committee Chair J. Scruggs explained the intent of the fence design and that there would be plantings along all of the panels, including the sign, which is separate and would be located near the street intersection at the southeast corner of the lot. He said they wanted to do something “neighborly” with vegetative screening but substantial enough so it would protect the property from encroachment. He further explained that the fence would be installed along the two side yard lines (the “back” of the property to the west and the side adjacent to the rental property), not on the street frontage.

Tami Farinholt, Executive Director of the Green Foundation, indicated that they would normally install just a hedge, but in this case they feared it would “just get run over.” It was pointed out that the sign meets the corner clearance restriction.

J. Scruggs indicated the fence will be limited to the lower panel size, which is 36” in height, in the front setback area.

Mary K. went over the elements of the application and asked if the sign would be a single panel.

Ms. Farinholt indicated that the sign will have two sides (at a 90 degree angle).

Chairman Shook expressed concern that the fence style is not in accordance with the guidelines and it should not look modern and out of place against the neighboring property.

A discussion ensued about the styles of wrought iron fencing that are typically found in the district. Mr. Scruggs asked what types of wood fences are allowed. He explained that they were concerned about using something delicate that could be damaged.

G. Snead said he didn’t think much of the fence would be visible with ivy growing on it.

Aluminum fabricated fencing was discussed. Mr. Scruggs said aluminum might not hold up.

Ms. Farinholt indicated they wanted it to be symmetrical. They also do not necessarily want to discourage pedestrian access across the property.

Chairman Shook asked if they would be willing to eliminate the turn buckles and not suspend the panels. Mr. Scruggs said that would be relatively easy to do.

Ms. Poissant asked if it would still have the wood frame all the way around each panel.

Chairman Shook said as long as it looks more like a lattice between two posts and not suspended, it would be appropriate.

Mr. Scruggs said that would not be a problem.

Ms. Kayaselcuk said she would be really interested in seeing that.

Mr. Scruggs indicated that the panels could be reduced in size, closer to 5-foot on center. The logo would be only on the front sign.

Ms. Poissant asked if the board was comfortable with her reviewing the revised detail and sending it out to everyone, as opposed to having another meeting. The board concurred that this was acceptable.

Chairman Shook stated the proposed motion but indicated he cannot make it as chair.

*Motion: I hereby recommend approval of the issuance of a Certificate of Appropriateness for COANE-2019-0009 for installation of a wood and wire fence, as illustrated in the application details, at 5101 Huntington Avenue modified in accordance with the following conditions: panels are mounted directly to the posts, not suspended in between, with the expectation that the panels will be approximately 4-feet wide.*

*Motion by: M. Kayaselcuk Second: G. Snead*

*Vote: \_\_4\_ in favor \_\_0\_ against*

There was additional discussion about the possibility of incorporating the Historic North End Huntington Heights “logo” onto the sign. Ms. Farinholt indicated that it would need to be reviewed by their board and they would welcome additional input.

Chairman Shook mentioned that they might want to look at the plantings in the nearby parking lot.

Ms. Poissant asked if the sign at the north end of the district is the appropriate wording and Chairman Shook said yes.

- B. COANE-2019-0010 – 5600 Huntington Avenue  
Owner: James & Gloria Thomas – 320 59<sup>th</sup> St NN 23607  
Applicant / Contractor: Moore Builders, Inc. 538 Burcher Rd NN 23606

Ms. Poissant presented the proposal information. She indicated that the louvered windows are not historic.

Mark Moore (contractor / applicant) said one of the dormers was “literally falling off the roof.”

Chairman Shook indicated that the guidelines allow vinyl to be used as long as they match the existing. He said vinyl windows could be painted. The existing windows on the first and second floor are yellow.

Mr. Moore indicated that he is awaiting pricing for the other windows.

Chairman Shook said all the others must be reviewed.

Mr. Moore said the rounded glass needs to be custom-made. A lot of the windows (stained glass) will not be changed.

Chairman Shook said it is preferable to have all the sashes and trim the same color, i.e., keep the color scheme the same throughout.

There was some discussion about painting vinyl.

Chairman Shook asked if any of the openings will be re-sized. Mr. Moore said definitely not - everything is being taken out and put in exactly at the same size.

Mr. Moore indicated he needs to meet with the owner to discuss the rest of the work and that they are waiting for the porch decking wood. He elaborated about the materials being used for the porch work.

*Motion: I hereby recommend approval of the issuance of a Certificate of Appropriateness for COANE-2019-0010 for rehabilitation of existing dormer windows and trim utilizing the materials indicated in the application in keeping with the original historic character and design of the structure at 5600 Huntington Avenue (optional - and in accordance with the following conditions: (none).*

*Motion by: S. Groce Second: G. Snead*

*Vote: 4 in favor 0 against*

### III. Other Business / Updates

There was no other business discussed.

### IV. Adjourned 6:46 PM.