

NORTH END HUNTINGTON HEIGHTS ARCHITECTURE REVIEW BOARD
MEETING DATE: OCTOBER 3, 2019
DRAFT MINUTES

- I. Chairman Phil Shook called the meeting to order at 6:00 PM.
Board members present: P. Shook, G. Snead, , S. Groce, M. Kayaselcuk, K. Dahlen.
Staff present: Senior Planner Saul Gleiser

II. Approval of Sept. 5th Meeting Minutes

No corrections were requested.

Motion by M. Kayaselcuk, seconded by K. Dahlen to approve the minutes of September 5, 2019.

Vote: __5__ in favor __0__ against. Motion passed unanimously by voice vote.

III. Proposed Changes to North End Huntington Heights Historic District Architectural Guidelines (Advertised Public Hearing)

Chairman Shook opened the public hearing. He indicated that a previous suggestion was made to return the review of all fences to the board. Review of certain traditional fence types was changed to administrative to facilitate homeowners being able to obtain permits in a timely fashion and without going to the board. He asked if there was any public comment. There was no public comment and no substantial discussion on the topic by the board. Chairman Shook closed the public hearing.

Motion by M. Kayaselcuk, seconded by S. Groce to maintain the North End Huntington Heights Historic District Architectural Guidelines as is, without any changes to the text or procedures as currently written.

Vote: __5__ in favor __0__ against. Motion passed unanimously by voice vote.

IV. New business

NEHH residents Jim and Sally Backues of 6926 Belvedere Drive were recognized by the Chair and asked to discuss their application for a rear yard fence. They indicated they had met in early September with Planner Carolyn Poissant and submitted their application materials and were told to come to the meeting. They provided the materials to the board for their perusal. S. Gleiser explained that Ms. Poissant had been out on medical leave for the past three weeks, which is why there had not been any follow-up.

Chairman Shook explained the criteria for board approval versus administrative approval and the consensus was that the fence being proposed could be approved administratively as it is a standard stockade fence style that meets the guidelines.

V. Adjournment

Motion by M. Kayaselcuk, second by S. Groce to adjourn. Approved unanimously (5-0).

CORRECTIONS TO MINUTES: *Motion for Item III. B. updated.*

I hereby approve the minutes as corrected.

Phil Shook 11/7/19
Phil Shook, Chair Date

North End Huntington Heights Architectural Review Board

Prepared by:

C. Poissant

Draft: 10/15/19

Corrected: