

MINUTES OF THE PLANNING COMMISSION MEETING
Wednesday, April 18, 2018
City Council Chambers
2400 Washington Avenue
Newport News, Virginia

PRESENT: Mark W. Mulvaney, Chairman; Daniel L. Simmons, Jr., Vice-Chairman; Sharyn L. Fox; Zachary E. Wittkamp; Michael F. Carpenter; Katie Stodghill; Elizabeth W. Willis; N. Steve Groce; (Staff: Sheila McAllister, Director of Planning; Claudia Cotton, Manager of Current Planning; Britta Ayers, Manager of Comprehensive Planning; Flora Chioros, Planning Coordinator; Latara Branch, Neighborhood Revitalization Coordinator; Saul Gleiser, Senior Planner; Garrett Morgan, Senior Planner; Johnnie Davis, Planner; David Watson, Planner; Jonathan Herman, Landscape Planner; Lynn Spratley, Deputy City Attorney; Christine Mignogna, Zoning Administrator; Derek Perry, Manager of Special Development Projects) **Guest:** Milton Carter, Community Planner

ABSENT: Willard G. Maxwell, Jr.

CALL TO ORDER

Ms. Fox read the Planning Commission's purpose as stated in Section 15.2-2210 of the Code of Virginia. She made a motion to adopt the agenda before the Planning Commission. Ms. Willis seconded the motion. The City Planning Commission voted to adopt the agenda by acclamation.

INVOCATION

Mr. Simmons presented the invocation.

MINUTES

The minutes of the March 7, 2018 public hearing and March 21, 2018 work session were approved as presented.

PUBLIC MEETING

SPECIAL EXCEPTION

SE-2018-0001, City of Newport News Requests a special exception to reduce the required transitional buffer area from 30 feet to 10 feet on a 3.03 acre portion of a 14.646 acre parcel identified as lease parcel 601 Jefferson Avenue. The property is zoned M2 Heavy Industrial. The Parcel Number is 319.00.01.01.

David Watson, Planner, presented the staff report (copy attached to record minutes).

Mr. Carpenter asked if the new structures are going to be enclosing the painting. Mr. Watson stated the work that will be conducted in these structures will be painting and sandblasting. Mr. Carpenter asked if there will be additional screening over and above the 8 foot fence that will help retain any sort of overspray. Mr. Watson stated yes.

Mr. Mulvaney opened and closed the public meeting.

Mr. Groce made a motion to recommend approval of special exception SE-2018-0001 with conditions to City Council. The motion was seconded by Ms. Fox.

Vote on Roll Call

For: Fox, Wittkamp, Carpenter, Simmons, Stodghill, Willis, Groce, Mulvaney

Against: None

Abstention: None

The Planning Commission voted unanimously (8:0) to recommend approval of special exception SE-2018-0001 with conditions to City Council.

PUBLIC HEARING

FORT EUSTIS JOINT LAND USE STUDY The Joint Land Use Study is a collaborative study conducted by the City, James City County, York County, and Joint Base Langley-Eustis to identify compatible land uses and growth management guidelines near Fort Eustis. The community played a crucial role in drafting the study, providing input through various engagement opportunities throughout the one-year planning process.

Britta Ayers, Manager of Comprehensive Planning, presented the Fort Eustis Joint Land Use Study (JLUS). She stated Mr. Milton Carter, Community Planner for Fort Eustis, is available for questions.

Mr. Mulvaney opened and closed the public hearing.

Ms. Fox made a motion to recommend endorsing the Joint Base Langley Eustis Land Use Study to City Council for approval. The motion was seconded by Mr. Simmons.

Vote on Roll Call

For: Wittkamp, Carpenter, Simmons, Stodghill, Willis, Groce, Fox, Mulvaney

Against: None

Abstention: None

The Planning Commission voted unanimously (8:0) to endorsing the Joint Base Langley Eustis Land Use Study to City Council for approval.

EXECUTIVE SECRETARY REPORT

Ms. McAllister stated the Planning Department was notified on Monday, April 16, 2018 that Newport News has been selected as a finalist for the FY2017 Choice Neighborhoods Implementation Grant. She stated the Implementation Grant is a grant that the city applied for early, not knowing whether or not there would be funding for future grants, and we have yet to complete the Transformation Plan, which Planning Commission will be hearing at this afternoon's work session. Ms. McAllister stated Ms. Ayers is the project manager of that grant application and thanked her for her hard work. She stated Newport News is one of 6 localities shortlisted (from a field of 20): Flint, Michigan; Phoenix, Arizona; Shreveport, Louisiana; Baltimore, Maryland; and Tulsa, Oklahoma.

Ms. McAllister stated after today's meeting the Planning Commission will reconvene in the 10th Floor City Council conference room for a work session on the Marshall-Ridley Choice Neighborhood Transformation Plan. She stated we will have residents presenting. Ms. McAllister stated these residents have been involved since day one and will continue to be involved throughout the implementation process. She stated that it has been an exciting planning effort and process.

Ms. McAllister stated the May 2, 2018 public hearing will include a conditional use permit for a pawn shop at 10117 Jefferson Avenue, a conditional use permit for an electronic sign at 11054 Warwick Boulevard, a zoning text amendment for cosmetic tattooing, a zoning text amendment for the Hilton Village commercial district, a public hearing on the *One City, One Future 2040* Comprehensive Plan, and the public hearing on the Marshall-Ridley Choice Neighborhood Transformation Plan.

Ms. McAllister stated an additional public hearing for the *One City, One Future 2040* Comprehensive Plan will be held on May 16, 2018 at 2:00 P.M. at the Denbigh Community Center. She stated the Planning Commission will vote on a recommendation for the plan at this meeting. Ms. McAllister stated the first public hearing on May 2, 2018 for the comprehensive plan is to allow the public to give their recommendations and comments. She stated we will also hear comments at the May 16, 2018 public hearing, but the second meeting is the one Planning Commission will vote.

Ms. McAllister introduced Ms. Latara Branch, our new Neighborhood Revitalization Coordinator. She stated Ms. Branch is a Newport News native who holds a Bachelor's degree in Sociology from James Madison University and a Master of Public Administration degree from Old Dominion University. Ms. McAllister stated Ms. Branch previously worked in James City County. She stated Ms. Branch will be a true asset to Newport News and we are very pleased to have her on our team.

Ms. McAllister stated we will be losing our Manager of Current Planning, Claudia Cotton, as today is her last day with us. She stated we are also losing Mr. Jonathan

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Herman, Landscape Planner II, who will be leaving at the end of the week. Ms. McAllister stated she is sad to see them go, but they are moving up in the world so she cannot hold them back. She thanked them both. The Planning Commission thanked Ms. Cotton and Mr. Herman and wished them luck.

Ms. Cotton stated the Planning Commission should be proud of what they do and the citizens of Newport News are very fortunate to have people like the Commissioners spending their time and resources when they could be doing other things.

There being no further business, the meeting adjourned at 2:29 P.M.


Recording Secretary


Executive Secretary