

MINUTES OF THE PLANNING COMMISSION MEETING
Wednesday, March 20, 2019
City Council Chambers
2400 Washington Avenue
Newport News, Virginia

PRESENT: Daniel L. Simmons, Jr., Chairman; Katie Stodghill, Vice-Chairwoman; Willard G. Maxwell, Jr.; Sharyn L. Fox; Mark W. Mulvaney; Michael F. Carpenter; Zachary E. Wittkamp; N. Steve Groce; (Staff: Sheila McAllister, Director of Planning; Flora Chioros, Assistant Director – Current Planning; Saul Gleiser, Senior Planner; Johnnie Davis, Planner; Elizabeth McRae, Landscape Planner; Lynn Spratley, Deputy City Attorney; Nyoka Hall, Zoning Administrator)

ABSENT: Elizabeth W. Willis

CALL TO ORDER

Ms. Fox read the Planning Commission's purpose as stated in Section 15.2-2210 of the Code of Virginia. She made a motion to adopt the agenda before the Planning Commission. Mr. Groce seconded the motion. The City Planning Commission voted to adopt the agenda by acclamation.

INVOCATION

Mr. Carpenter presented the invocation.

MINUTES

The minutes of the March 6, 2019 public hearing were approved as presented.

PUBLIC MEETING

SPECIAL EXCEPTION

SE-2019-0001, Stephen & Lisa Ziegler. Request a special exception to construct an additional accessory structure. The total floor area of all accessory structures exceeds the floor area of the main dwelling by 1,160 square feet. The property is located at 20 Miller Road on a 2.56 acre parcel zoned R2 Single Family Dwelling. The Real Estate Tax Assessor's parcel number is 146.00.03.51.

Saul Gleiser, Senior Planner, presented the staff report (copy attached to record minutes).

Mr. Simmons asked if the metal roof will be dark green. Mr. Gleiser stated this application is for a special exception for the increased area so we did not condition any

aesthetics on the building. Mr. Simmons stated appendix A-4 says the roof will be dark green. Ms. McAllister stated appendix A-4 is a supplement that the applicant submitted and that is what they are proposing.

Ms. Stodghill asked if the 20.5 foot rear yard setback will go to 50 feet and the 12.5 foot sideyard will stay the same. Mr. Gleiser stated yes.

Ms. Stodghill asked if the adjacent property owners were notified about the application. Mr. Gleiser stated yes.

Mr. Simmons opened and closed the public hearing.

Mr. Mulvaney made a motion to recommend approval of special exception SE-2019-0001 to the Board of Zoning Appeals. The motion was seconded by Mr. Groce.

Vote on Roll Call

For: Maxwell, Fox, Mulvaney, Carpenter, Stodghill, Wittkamp, Groce, Simmons

Against: None

Abstention: None

The Planning Commission voted unanimously (8:0) to recommend approval of special exception SE-2019-0001 to the Board of Zoning Appeals.

EXECUTIVE SECRETARY REPORT

Ms. McAllister stated the April 3, 2019 public hearing will include the O3 Master Plan for Tech Center Research and Development Park, a conditional use permit for the operation of a private school at 803 Diligence Drive and zoning text amendments for food truck vendors on private property.

Ms. McAllister stated the May 1, 2019 public hearing will include the deferred conditional use permit for the communication tower, a conditional use permit to allow for the operation of a preschool with daycare at 311 Selden Road and zoning text amendments for short term rentals.

Ms. McAllister stated there are no cases for the April 17, 2019 meeting. Ms. Fox stated she would like to have a work session to discuss the communication tower and the preschool. Mr. Simmons stated the Planning Commission had several questions for each applicant and he is in support of a work session. Mr. Mulvaney agreed.

Mr. Simmons asked if there are any nuances or new information about the Tech Center Master Plan. Ms. McAllister stated there have been a lot of questions about the Memorandum of Understanding (MOU). Ms. Spratley stated the Planning Commission should not get into a discussion about the application until there has been notice issued

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and the public hearing is held. This would allow the discussion to be heard by the public.

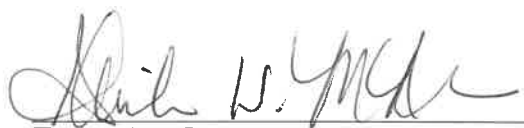
Ms. McAllister stated the Denbigh Warwick Area Plan community meeting will be held at 6:00 P.M. this Thursday, March 21, 2019 at the Denbigh Community Center. She stated people will have an opportunity to read the strategies, look at the proposed options and provide feedback.

Ms. McAllister stated the Choice Neighborhoods Initiative (CNI) interview with the Department of Housing and Urban Development (HUD) on March 6, 2019 went well. She stated we were told we would hear something by the end of March or beginning of April whether or not we are being awarded the grant. Mr. Simmons thanked city staff and the Newport News Housing Authority for their hard work and efforts to revitalize the Marshall-Ridley neighborhood.

There being no further business, the meeting adjourned at 2:30 P.M.



Recording Secretary



Executive Secretary