

MINUTES
HILTON VILLAGE ARCHITECTURAL REVIEW BOARD
WEDNESDAY, MARCH 7, 2018
HILTON MAIN STREET LIBRARY
101 MAIN STREET
7:00 P.M.

PRESENT: Ray Spencer; Chairman; Constance Keator; Michele Smith; John Scruggs

ABSENT: John Schmied; William C. Black

STAFF: Johnnie E. Davis; Staff

- (1) Mr. Spencer called the meeting to order and welcomed the audience.
- (2) Mr. Spencer asked if there was a motion for the February 7, 2018 minutes. Mr. Scruggs moved to approve the minutes with the correction that in the first sentence in the last paragraph should be changed to read: ~~Mr. Spencer~~ instead of ~~Mr. Hamilton~~ welcomed Mr. Scruggs to the board. The motion was seconded by Ms. Keator and approved with a unanimous vote.
 - (A) **COAHV-2018-0002 - Abbitt Group Inc. - 10207 Warwick Boulevard, requests to replace all rotted wood on the exterior of the building, remove all scaling stucco on the exterior and replace stucco, remove and replace 6" round gutters and downspouts, remove loose scaling mortar and replace where necessary and pressure wash and paint exterior of building.**

Ms. Sue Deuell, the applicant, represented the application. Ms. Deuell stated there are four units that are in need of repair. She stated that stucco will be taken off and replaced where needed. Ms. Deuell stated other repairs where the wood has rotted on the exterior will be replaced as described in the work orders that were submitted with the applications. Mr. Spencer asked if there were any comments or questions from the board. Ms. Smith stated looking at the applications that the work really needed to be done. Ms. Keator asked if the stucco is going to be repaired with the Traditional Hilton Three-Coat Stucco system. Ms. Deuell replied yes. Mr. Spencer stated the only concern that he has is the trim on the original structure being wrapped with PVC. He stated PVC is not allowed on the original structure. Ms. Deuell stated she did not have a problem with using wood for the trim. Mr. Spencer asked if there were any comments or questions from the audience. There were none. Mr. Spencer asked if there was a motion for the request. Mr. Scruggs moved that the application be approved with the stipulation that PVC shall not be used on the original structure. The motion was seconded by Ms. Keator and approved with a unanimous vote.

- (B) COAHV-2018-0003 - Abbitt Group Inc. - 10209 Warwick Boulevard, requests to replace all rotten wood on the exterior of the building, remove all scaling stucco on the exterior and replace stucco, remove and replace 6" round gutters and downspouts, remove loose scaling mortar and replace where necessary, and pressure wash exterior of building and repaint the exterior.**

Mr. Spencer stated the other requests have similar repairs. Mr. Scruggs moved that the application be approved with the stipulation that PVC shall not be used on the original structure. The motion was seconded by Ms. Keator and approved with a unanimous vote.

- (C) COAHV-2018-0004 - RFA Newport News Lands LLC - 102011 Warwick Boulevard, requests to replace all rotten wood on the exterior of the building, remove all scaling stucco on the exterior and replace stucco, remove and replace 4" x 4" post on the rear porch, remove and replace the entire front of shed T-111 siding, frieze board and fascia trim, remove loose scaling mortar and replace where necessary, and pressure wash exterior of building and repaint the exterior.**

Mr. Scruggs moved that the application be approved with the stipulation that PVC shall not be used on the original structure. The motion was seconded by Ms. Keator and approved with a unanimous vote.

- (D) COAHV-2018-0005 - RFA Newport News Lands LLC - 10213 Warwick Boulevard, requests to replace all rotten wood on the exterior of the building, remove all scaling stucco on the exterior and replace stucco, repair rotten subfloor on front porch by removing deck boards, replace all rotten framing on porch, replace rotten trim boards and repair loose railing slats on porch, remove loose scaling mortar and replace where necessary, and pressure wash exterior of building and repaint the exterior.**

Mr. Scruggs moved that the application be approved with the stipulation that PVC shall not be used on the original structure. The motion was seconded by Ms. Keator and approved with a unanimous vote.

- (5) COAHV-2018-0006 - RFA Newport News Lands LLC - 10253 Warwick Boulevard, requests to make repairs to the brick work on the second story of the building.**

Mr. Stephen Abbitt represented the application. Mr. Abbitt stated emergency repairs are needed to the building. He stated there are bricks that need to be replaced on the building. Ms. Keator stated the board reviewed the request under preliminary design review at the last meeting. Mr. Spencer stated that it appears that the applicant is replacing all of the bricks from the upper portion of the second-story windows to the top of the building. Mr. Abbitt stated that is correct. He stated that it will be replaced the way it was originally. Ms. Keator asked if the building will be painted. Mr. Abbitt stated the building will be painted the same color. Mr. Spencer asked if there were any further questions from the board. There were none. Ms. Keator moved that the application be approved as submitted with the stipulation that the bricks are painted the existing color. The motion was seconded by Mr. Scruggs and approved with a unanimous vote.

(6) COAHV-2018-0007 – Matthew Abbitt – 58 Post Street, requests to install a driveway.

Mr. Matthew Abbitt, the applicant was not present. Mr. Stephen Abbitt asked the board if they wanted him to call Mr. Abbitt to see if he was on his way to the meeting. Mr. Spencer replied yes. Mr. Abbitt stated he did not receive an answer to his call. Mr. Spencer stated that the applicant is not present to answer questions and asked the board what they wanted to do concerning the request. Ms. Keator moved that the application be continued to the next meeting. The motion was seconded by Mr. Scruggs and approved with a unanimous vote.

- (3)** Mr. Spencer introduced Ms. Michele Smith to the board. Ms. Smith stated she is the owner of Indulge Bakery and Bistro and she has been a resident in Hilton for about 17 years. Mr. Spencer welcomed Ms. Smith to the board.
- (4)** Ms. Smith moved that the meeting be adjourned. The motion was seconded by Mr. Scruggs and approved with a unanimous vote.
- (5)** The meeting was adjourned at 7:15 p.m.

Johnnie E. Davis
Staff; HVARB