

MINUTES
North End Huntington Heights
Architectural Review Board
Thursday, March 2, 2023
2nd Floor Planning Department Conference Room of City Hall
6:00 P.M.

In attendance:

Board Members: Mary Kayaselcuk, Drew Velkey, Akshar Patel, Linda Bordeaux, Roy Stubbs

Staff: Carolyn Poissant

Applicant: Sandra Smith of 340 52nd Street; Butch Roberts rep. owner of 338 52nd Street

I. The Chair called the meeting to order at 6:00 PM

A. Approval of Minutes of January 5, 2023 ARB meeting

There were no comments on the minutes as provided.

Motion by: Velkey Second: Bordeaux Vote: 5 in favor 0 against

II. New Business (Action Items)

A. COANE-2023-0001 340 52nd Street

Applicant & Owner: Sandra Smith

Ms. Poissant introduced the item and the applicant and presented the staff report presentation. The PowerPoint illustrated the existing fence lines as well as an existing fence two doors down. The applicant proposes to install a 6-ft ht white vinyl fence along the side property lines to match the style of the existing fence & gate across her driveway. The fence would step down from 6 feet to 4 feet in the space between the front of the house and the edge of the covered porch (the front setback). She pointed out that the guidelines state that the portion of the fence parallel to the street is what is limited to the mid-point of the house.

Dr. Velkey questioned what constitutes the side yard versus the front yard. Ms. Poissant explained that the front of the covered porch delineates the front setback on this property.

The applicant (Ms. Sandra Smith) described the issues she is experiencing with trespassing and trash being left by the people renting the homes on each side of her. She said she has been dealing with this for seven years and she feels the fence is needed to prevent further issues.

There was discussion about the situation with the neighboring property. It was explained that the board is only responsible for architectural reviews and the location of the fence is not under their purview. A fence must be located entirely on the property, including the footings.

There was further discussion between the applicant and adjacent property representative. Ms. Poissant requested that they take their discussion off-line and let the board complete their action.

Motion by: Patel Second: Velkey Vote: 5 in favor 0 against **MOTION APPROVED**

III. Other Business / Updates

III. Adjournment - 6:45 PM