

MEETING MINUTES
North End Huntington Heights
Architectural Review Board
Thursday, January 2, 2020
6:00 P.M.

Postponed from December 7, 2019 due to lack of quorum.

2400 Washington Avenue, Tenth Floor
City Council Conference Room

I. Call to Order by Chairman P. Shook at 6:01 PM

In attendance:

NEHHARB members: P. Shook, G. Snead, M. Kayaselcuk, K. Dahlen, S. Groce

Staff: Carolyn Poissant, Planning Department board liaison

II. Approval of November Meeting Minutes (as amended with changes submitted by M. Kayaselcuk)

Motion by: M. Kayaselcuk Second: S. Groce Approved 5-0

III. New Business (Action Items)

A. COANE-2019-0011 - 345 52nd Street

Owner: Allen R. Stambaugh (in attendance, along with his son Andrew Stambaugh of 345 54th Street)

Discussion:

Planner Carolyn Poissant gave a brief PowerPoint presentation on the proposal, which reflected the handout materials provided to the board.

Chairman Shook indicated that the vinyl fence replacement was appropriate for administrative approval and as such, did not need board action.

Discussion then focused on the window replacements. Chairman Shook read relevant portions of the guidelines and indicated that the 3:1 style was true to the historic character of the Craftsman bungalow structure and should be maintained.

Mr. Stambaugh indicated that if he could not find that style, or if it is too expensive, he would put black plastic up over the inside of the windows for insulation and not replace them at all.

G. Snead provided information about window suppliers in the area and stated that the 3:1 style, although custom (as are most of the windows in many of the district homes) should not be much more expensive, possibly even less expensive, than the 6:6, which the applicant was proposing. He said the cost is

usually based on the number of muntins, and 3:1 is fewer than 6:6. He suggested using Simonton or Eastern Window and Door window suppliers.

Mr. Stambaugh said he was agreeable to using 3:1 is that is the case.

I hereby recommend approval of the issuance of a Certificate of Appropriateness for COANE-2019-0011 for the installation of vinyl window replacements in keeping with the historic configuration of 3:1.

Motion by: G. Snead Second: S. Groce Vote: 5 in favor 0 against APPROVED

Discussion moved on to the detached garage addition. Chairman Shook read pertinent sections of the guidelines.

Mr. Stambaugh indicated that it would be just like the garage at 345 54th Street.

There was discussion about types of siding that would be rot-resistant.

Chairman Shook suggested that the required first-floor window be placed facing the main house for better visibility and security. He asked what the door height would be.

Mr. Stambaugh indicated that he looked into an automatic door, but it was too expensive, so the doors will be 8 feet, on hinges, like the 54th Street structure. He also provided some history as to his tenure in the neighborhood and talked about the cost burden of complying with the historic guidelines.

Motion to recommend issuance of a Certificate of Appropriateness for COANE-2020-0001 for construction of a detached garage with the following attributes: 1) maximum height: 16 feet (no taller than main structure); 2) maximum door height: 8 feet; 3) eave height approx. 1-ft above doors and below the eaves of the main structure; 4) maximum roof slope 6:12 (match main structure as closely as possible); 5) clapboard siding similar to 345 54th Street.

Motion by: M. Kayaselcuk Second: S. Groce Vote: 5 in favor 0 against APPROVED

III. Other Business / Updates

Chairman Shook mentioned an application for the ARB was received by Roy Stubbs and there were no objections to having his application proceed to City Council for appointment. He also raised the issue of the difficulty in finding board members and recommended a modification to the ordinance to allow a board member to be someone with work experience as a

residential contractor, engineer, or architect, not requiring a current professional license.

*Motion to recommend a modification to the zoning ordinance Sec. 45-3147 (a) "Creation of the Architectural review board" as follows: The Architectural Review Board shall be appointed by the Newport News City Council. Such Board shall consist of seven (7) persons having the following qualifications: **One person with professional work experience as a residential home builder, engineer or architect**; one landscape architect or artist; and five (5) resident owners of real estate in the North End/Huntington Heights Historic District.*

***Motion by: M. Kayaselcuk Second: S. Groce Vote: 5 in favor 0 against
APPROVED***

IV. Adjournment

Motion by M. Kayaselcuk, second by G. Snead to adjourn. Approved unanimously (5-0).

Meeting adjourned at 6:50 PM.

Minutes unofficially approved May 5, 2021. Mary Kayaselcuk is the only current ARB member who was present at the meeting on January 2, 2020.