

**MINUTES  
HILTON VILLAGE ARCHITECTURAL REVIEW BOARD  
WEDNESDAY, FEBRUARY 3, 2016  
HILTON LIBRARY  
110 MAIN STREET  
7:00 P.M.**

**PRESENT:** J. Roger Hamilton, III; Chairman; John Schmied; Ray Spencer; William C. Black

**ABSENT:** Stephen Kadar; Constance Keator

**STAFF:** Johnnie E. Davis; Staff

- (1) Mr. Hamilton called the meeting to order and welcomed the audience.
- (2) Mr. Hamilton asked if there was a motion for the December 2, 2016 minutes. Mr. Spencer moved to approve the minutes as written. The motion was seconded by Mr. Schmied and approved with a 4:0 vote.

**(A) Application No. CA-16-1704 – Marta & Pawel Ambrozewicz, 82 Hopkins Street, Part I. - Requests to remodel the exterior of the enclosed porch located on the left side of the house, remove the existing siding and install new siding, install a French door, and remove the existing windows in the porch and install new windows.**

Mr. Davis stated the application is divided into five (5) parts and he projected photos and drawings of the request. Mr. Davis asked the board if they wanted to review the application in parts or as a whole. Mr. Hamilton stated the board will review the request in parts. The board discussed the details of Part I. Mr. Schmied moved that Part I. be approved as submitted. The motion was seconded by Mr. Spencer and approved with a 4:0 vote.

**(B) Part II. – Request to remodel the garage located in the rear yard - remove the siding on the garage and install new siding, remove the three (3) existing doors in the garage and replace them with two (2) 10' – 0" x 7' – 0" Carriage Style garage doors.**

The board discussed the details of Part II. Mr. Spencer moved that Part II. be approved as submitted. The motion was seconded by Mr. Schmied and approved with a 4:0 vote.

**(C) Part III. – Request to install two (2) sets of 24-inch exposed aggregate driveway runners to run from a 3 feet wide exposed**

**aggregate concrete pad in front of the two (2) new garage doors to extend to the existing sidewalk, install in-fill bricks in between both sets of runners, and install a driveway apron with buff concrete to run from the curb to the existing sidewalk.**

The board discussed the details of Part III. Mr. Black moved that Part III. be approved with the following stipulations: (1) that the 3-foot wide exposed aggregate concrete pad in front of the two (2) new garage doors shall not be installed, instead a 2-foot wide section of bricks shall be installed to run from the front edge of the garage in between the two driveway runners as shown on the revised drawing, and (2) that the remaining area extending from the outside edge of the 2-foot wide concrete pad to the sidewalk shall be grass. The motion was seconded by Mr. Spencer and approved with a 4:0 vote.

- (D) Part IV. – Requests to construct an 18’ – 0” x 18’ x 0” deck on the left side of the existing enclosed porch on the left side of the house.**

The board discussed the details of Part IV. Mr. Black moved that part IV. be approved as submitted. The motion was seconded by Mr. Spencer and approved with a 3:0 vote. Mr. Schmied abstained.

- (E) Part V. – Requests to install shingles on the screen porch located on the right side of the house.**

The board discussed the details of Part V. Mr. Spencer moved that Part V. be approved as submitted. The motion was seconded by Mr. Schmied and approved with a 4:0 vote.

- (3)** There not being any further business, Mr. Spencer moved that the meeting be adjourned. The motion was seconded by Mr. Schmied and approved with a 4:0 vote.

- (4)** The meeting was adjourned at 7:39 p.m.

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Johnnie E. Davis  
Staff; HVARB