

# Minutes

City Planning Commission Meeting  
City Council Chambers, 2400 Washington Ave  
Wednesday, August 18, 2021, 2:00 PM

City of  
**NEWPORT NEWS**  
Virginia



**MEMBERS PRESENT:** Katie Stodghill, Chairwoman; Sharyn L. Fox, Vice-Chairwoman; Randie T. Dyess, Jr.; Phillip Jones; Willard G. Maxwell, Jr.; and LaMonte Williams

**MEMBERS ABSENT:** Timothy Grabowski; Michael Taylor; and Daniel L. Simmons, Jr.

**OTHERS PRESENT:** Sheila W. McAllister, Planning Director; Flora D. Chioros, Assistant Director – Current Planning; Angela Hopkins, Senior Planner; Kenar Johnson, Planner I; Ariana McCoy, Planner I; Sharon Baum, Landscape Planner; Lynn Spratley, Deputy City Attorney; and Nyoka Hall, Zoning Administrator

**A. Call to Order**

Ms. Stodghill called the meeting to order at 2:00 P.M.

**B. Planning Commission Creed and Approval of the Agenda**

Mr. Williams read the Planning Commission's purpose as stated in Section 15.2-2210 of the Code of Virginia. He made a motion to adopt the agenda before the Planning Commission. Ms. Fox seconded the motion. The City Planning Commission voted to adopt the agenda by acclamation.

**C. Invocation**

The invocation was rendered by Dr. Maxwell.

**D. Pledge of Allegiance**

Mr. Dyess led the Planning Commission in the Pledge of Allegiance.

**E. Minutes**

The minutes of the August 4, 2021 public hearing were approved as presented.

**F. Public Hearing**

***ONE CITY, ONE FUTURE 2040 COMPREHENSIVE PLAN AND FUTURE LAND USE AND TRANSPORTATION MAP AMENDMENTS - 2021***

*Plan amendments as recommended by the One City, One Future 2040 Comprehensive Plan are reviewed annually to assess how the changes may affect the Plan's overall vision, goals and strategies.*

- (a) **PLN-2021-0008** Proposing land use designation change from office to neighborhood commercial and medium density residential for properties located at 12839, 12841, 12843 and 12847 Jefferson Avenue. The Parcel Nos. are 080.00.02.28, 080.00.02.40, 080.00.02.39 and 080.00.02.26. The property owners are SKS Holdings, LLC., AFLP ADV, LLC. and Hanover APT, LLC. **(Contact Planner: Angela Hopkins at 757-926-8077)**

Angela Hopkins, Senior Planner, presented the staff report (copy attached to record minutes).

Ms. Stodghill opened and closed the public hearing.

Mr. Williams made a motion to recommend adoption of plan amendment PLN-2021-0001 to City Council. The motion was seconded by Ms. Fox.

**Vote on Roll Call:**

**For:** Maxwell, Jones, Williams, Fox, Dyess, Stodghill

**Against:** None

**Abstention:** None

The City Planning Commission voted unanimously (6:0) to recommend adoption of plan amendment PLN-2021-0008 to City Council.

**G. Executive Secretary Report**

Ms. McAllister stated on September 1, 2021, the Planning Commission will hear two cases: a mixed use rezoning from R9 and Neotraditional Overlay with proffers to R9 Mixed Use and Neighborhood Overlay with proffers for the former Camp Morrison site, which is now known as Hilton Commons; and a change of zoning request from M1 Light Industrial with proffers to C1 Retail Commercial with proffers for a 5.32 acre parcel located at 3700 Marshall Avenue.

Ms. McAllister stated on September 15, 2021, the Planning Commission will hear a special exception for a single-family dwelling on a lot less than 50 feet wide.

Ms. McAllister introduced Ariana McCoy, Planner I. She stated Ms. McCoy lives in the Hampton Roads area and has a Bachelor's degree in Urban and Regional Planning from

Virginia Commonwealth University. Ms. McAllister stated Ms. McCoy will be working in the Comprehensive Planning Division of the Planning Department.

**H. Adjourn**

There being no further business, the meeting adjourned at 2:10 P.M.



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Recording Secretary



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Executive Secretary

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